



## Default Customer – Cancellation Notice

As the Owner, as defined in the *Default Customer Service Agreement (Agreement)*, of the of the below described property (hereinafter referred to as “property and/or rental unit(s),” I am requesting cancellation of my designation as the Default Customer of these properties and am terminating my *Agreement* that I entered into with City of Lubbock Utilities (CoLU).

I understand that by terminating the *Agreement* the utility services at the property will be disconnected within ten (10) business days if the property is currently being provided utility service pursuant to the *Agreement*. Furthermore, I understand that City of Lubbock Utilities will have ten (10) business days from the day City of Lubbock Utilities receives this cancellation notice to disconnect utility services from the property and that I will be responsible for paying all utility services provided until such service is disconnected.

In the event utility service at the property is being provided to a tenant or (other than myself), I understand that once that utility service is terminated either by the tenant or City of Lubbock Utilities, City of Lubbock Utilities may terminate utility service to the property without notice to me.

I further understand that any tenant of the property being provided utility service by City of Lubbock Utilities may start or stop the utility service with City of Lubbock Utilities at the property and City of Lubbock Utilities **will not** notify me that such utility service has been started or stopped at the property.

I hereby represent and warrant that I have the authority to cancel the *Agreement* and City of Lubbock Utilities may rely on this cancellation for the purposes stated herein.

I am providing an attachment with the Property/Rental Units covered by this cancellation.

Has this property changed ownership? Yes  No

**If yes, can you provide new owner contact information below:**

New Owner/Property Manager Contact Name:

New Contact Address:

**Current Owner Information:**

Property Name and Address:

Owner/Property Manager Signature:  Date:

Print Name:  Title: